

How to Apply

Procedure to apply for the testing of Post Harvest Machinery and Equipment / Farm Machinery Equipments and Machinery

Following documents are required from Manufacturers/ firms for Commercial Testing of Post-Harvest Machinery and Equipment/ Farm Machinery Equipments and Machine at State Level Farm Machinery Training and Testing Center (SLFMTTC), Department of Agriculture and Farmers' Empowerment, Government of Odisha, Barmunda, Bhubaneswar.

The files include:

1. Request Letter for testing
2. Application Form
3. Test Agreement
4. Testing Charges
5. Request letter for sample collection

Note:

- 1) The "Test Agreement" includes a Declaration and Annexure-I.
- 2) The declaration should be typed on a stamp paper of Rs. 100/- and the Annexure-I should be typed on a Legal size paper.
- 3) Service tax as applicable will be charged extra over and above the testing charges/ fee.
- 4) Testing fee to be paid through Electronic transfer or a Demand Draft in favour of " State Level Farm Machinery Training and Testing Center (SLFMTTC), Department of Agriculture and Farmers' Empowerment, Government of Odisha, Baramunda, Bhubaneswar " in the SLFMTTC on all working days between 10:00 AM to 5:00 PM.
- 5) Bank Account Details of SLFMTTC, Govt. of Odisha, Baramunda, Bhubaneswar:
 - a) Name and Address of the Bank: Bank of India, Baramunda, Bhubaneswar
 - b) IFSC CodeBKID0005161
 - c) Branch Code: 5161
 - d) MICR Code 751013032
 - e) Savings A/C No: 516110210000003
 - f) Name of the Account Holder - Director, SLFMTTC, BARAMUNDA, BHUBANESWAR-751003
- 6) Submit slip of online money transfer / DD along with application form in the SLFMTTC.
- 7) Duly filled (typed) application form (in triplicate) along with: (i) test agreement (ii) request letter (iii) Test fee paid details may be submitted to "The Director, State Level Farm Machinery Training and Testing Center (SLFMTTC), Department of Agriculture and Farmers' Empowerment, Government of Odisha, Baramunda, Bhubaneswar-751003" during working days between 10:00 AM to 5:00 PM.
- 8) Raw material required for testing machines/ equipment has to be supplied during testing. Perishable raw material need to be provided on same days of testing.
- 9) Minimum waiting period may vary from one month to two years as per actual load at testing Centre.

REQUEST LETTER FOR TESTING

To

The Director,
State Level Farm Machinery Training and Testing Center (SLFMTTC),
Department of Agriculture and Farmers' Empowerment, Government of Odisha,
Baramunda, Bhubaneswar-751003.

Sir,

I would like to apply for a test report on the following Machine:

Sl. No	Details	
1	Name of the Manufacturer	
2	Postal Address/Fax/EMAIL/Landline Phone No/Mobile No	
3	Name of Applicant with Postal Address/Fax/EMAIL/Landline Phone No/Mobile No	
4	Name of machine	
5	Type of Testing (Commercial/ Confidential)	
6	Sale price of machine(Approx)	
7	Testing fee of machine paid (i)Online transfer details (ii) D.D. No. with date	
8	Detailed specifications (Attach sheet if required)	

I have read the regulations for testing of Post-Harvest Machinery & Equipment/ Farm Machinery Equipments and Machinery and hereby agreed to abide by all the terms and conditions.

Yours faithfully,

Signature with date & Seal



Application form

Application for Commercial/Confidential Testing of Post Harvest Machinery and Equipment /Farm Machinery Equipments and Machine

(To be submitted in Triplicate duly filled in (typed))

1. Name and address of the Applicant: _____

Address: _____

Tel No: _____

PIN code: _____

Telex/FAX number: _____

Email ID: _____

2. Name and address of the Manufacturer: _____

Address: _____

Tel No: _____

PIN code: _____

Telex/FAX number: _____

Email ID: _____

3. If the applicant is not the manufacturer,
Capacity in which the testing has been requested
For (as authorized importer/distributor/designer of
Respective manufacturer): _____

4. Details of the Machine to be submitted for test: _____

Type: _____

Make: _____

Model: _____

Brand Name: _____

5 .Type of work the machine or component has

Been designed for & special features of the machine, if any: _____

6. Whether the machine submitted for testing is a prototype or commercial model.

Indigenous Prototype

☐

Imported Prototype

☐

Indigenous Commercial model

☐

Imported Commercial model

☐

7. Nature of test:

Confidential

☐

Commercial

☐

8 .If confidential, specify details of tests requested for for _____

9. Total number of machines (as in 4 above) produced/imported since inception to till date.

10. Whether all the parts are produced indigenously: ☐ Yes ☐ No

If no attach a list of imported parts

11. Place at which the selection of machine will be done by random sampling by the Officers/Engineers of SLFMTTC (in case of machines already in Commercial production & sale)

12 i) Type of accessories and attachments that are sold along with the machine :

a) _____ b) _____

c) _____ d) _____

e) _____ f) _____

ii) Accessories and attachments to be sent with the machines :

a) _____ b) _____

c) _____ d) _____

e) _____ f) _____

13. List of enclosures: Required in duplicate (Tick the relevant)

- | | | |
|---|------------------------------|-----------------------------|
| a. Specification of machine (in triplicate) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Operator's Manual (in triplicate) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. Parts catalogue (in triplicate) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| d. Service manual (in triplicate) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| e. Any other printed literature (to be specified) (in triplicate) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| f. Printed literatures in respect of various items listed in 12 (b) (in triplicate) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| g. Drawing of the machine | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

14. Numbers of additional copies of the test report required _____

15. Whether testing fee is remitted in advance?

☐ Yes ☐ No

If yes, specify the details of remittance: _____

16. Do you propose to depute a representative to witness the test: Yes ☐ No ☐

17. Additional information to be furnished:

i) Details of letter of intent/ Registration/COB license No. and capacity sanctioned by the Ministry of Industry _____

ii) Whether machine has been tested earlier in India/ Foreign country (if so, attach a copy of the test report) _____

iii) In case of power thresher, sugar cane crusher, chaff cutter etc., the details of safety measures may be indicated in the line with of relevant India Standard

iv) Copy of GSTIN Certificate to be enclosed.

iv) Any other details

I have read the Regulations for the Testing of Agricultural Machinery at STATE LEVEL FARM MACHINERY TRAINING & TESTING CENTRE, AGRICULTURE & FARMERS' EMPOWERMENT DEPARTMENT, GOVT. OF ODISHA, BHUBANESWAR and I hereby agree to abide by all terms and conditions of the test.

Place: _____

Dated: _____

Signature with seal: _____

Name of the Signatory _____

Designation: _____

Address: _____

TEST Agreement

(Note: On Stamp Paper of Rs. 100/-)

DECLARATION

I hereby submit the machine (selected through random sampling by the Officers/Testing Engineers of SLFMTTC) with following particulars for testing

1. Type/name of the machine :
2. Make :
3. Model :
4. Capacity :

I have read the Preconditions and Regulations as laid down in Annexure –I for the testing of post-harvest machinery and equipment/ Farm Machinery Equipments and machine at State Level Farm Machinery Training and Testing Center (SLFMTTC), Department of Agriculture and Farmers' Empowerment, Government of Odisha, Barmunda, Bhubaneswar. The contents of same have also been explained to me. I hereby agree to abide by all terms and conditions of the test.

Place _____

Date _____

Signature with seal: _____

Name of the Signatory _____

Designation: _____

Address: _____

ANNEXURE-I**PRE-CONDITIONS AND REGULATIONS FOR TESTING OF POST HARVEST MACHINERY AND EQUIPMENT / FARM MACHINERY EQUIPMENTS AND MACHINE.****1. Preconditions for Submitting Machines for Initial Commercial Test:**

- a. Officers/Testing Engineers of SLFMTTC will select a machine by random sampling at the manufacturing/fabrication/assembly site as declared by the applicant. Selection of machine will be done out of a lot of specified number as below

Cost of the machine	Minimum lot size
Upto Rs. 35000/-	20
Rs. 35000/- to Rs. 100000/-	10
Rs. 100000/- and above	5
Combined Harvester	3
Tractor, Power Tiller	5
Imported Machine	5

- b. Cost of to and fro charges of the staff going for random sampling will be borne by the manufacturer.
- c. The specification of the machine submitted for test should confirm to the production model which the manufacturer proposes to introduce. The manufacturer should certify that the prototype submitted for test will be manufactured under the License/ Directorate General of Technical Development (DGTD) registration granted to the unit.
- d. The test will be carried out on the machine as it stands together with accessories and attachments essential to the satisfactory performance of the machine. The applicant will not be allowed to introduce alterations or modifications which should affect its normal performance during the progress of test. If any major modification or alteration is considered necessary, the applicant should withdraw the machine and resubmit the machine with fresh application for testing.

2. Regulations Governing Testing of machines**2.1. General Regulations Governing all Tests**

- Machines may be tested at the request in writing of the manufacturer/accredited importers referred to as applicant herein after.
- All the tests should be conducted as per IS Test Codes. If for any machine/component, the IS test code is not available; the test code shall be framed by the Testing Authority whose decision shall be final and binding on the applicant.
- The amount of test fee, GST (as applicable) and other estimated expenditure will be intimated to the applicant who will deposit it in advance in form of electronic transfer Online or D.D in favour of Director ,SLFMTTC, Bhubaneswar payable at Bhubaneswar with the particulars as mentioned in the application form.

- Bank Account Details of SLFMTTC, Govt of Odisha, Baramunda, Bhubaneswar:
 - a) Name and Address of the Bank: Bank of India, Baramunda, Bhubaneswar
 - b) IFSC Code: BKID0005161
 - c) Branch Code: 5161
 - d) MICR Code: 751013032
 - e) Savings A/C No : 516110210000003
 - f) Name of the Account Holder Director, SLFMTTC, BARAMUNDA, BHUBANESWAR-751003
- a) All charges on account of test fees, raw materials, spare parts, other items as laid down by the Ministry of Agriculture & Farmers Welfare (GOI), incurred during the test shall be borne by the applicant and the machinery will be delivered by the applicant at the SLFMTTC, Govt. of Odisha, Baramunda, Bhubaneswar at their own cost.
- b) Additionally, Industry has to pay/deposited the fees as applicable, for additional crop testing with the same machine with SLFMTTC.
- c) If a machine is withdrawn for any reason, the permission of the Testing Authority will have to be obtained. In such a case no refund of any fee paid to SLFMTTC will be made (as per DOAC&FW order).
- d) Applicant shall be liable for payment of machine storage charges, in case, Industry fail to get it tested within 6 months from the date of test initiated. After a period of 6 months, the testing centre can sell/ dispose off the machine.
- e) Parts of assemblies of machines worn out or damaged during test shall be replaced/repared by the applicant free of cost within the time specified by the Testing Authority.
- f) The cost of laying foundation, fixtures, etc. If found necessary for testing of the machine shall be borne by the applicant.
- g) The applicant will make his own arrangement to collect the machine within one month of intimation by the Testing Authority and also collect/dispose off and clean all raw, processed and/or waste material from testing premises on his own cost.

2.2 Additional Regulations Governing Commercial Tests

- a) The applicant may mention in advertisements that the Machine/Component has been tested at the State Level Farm Machinery Training and Testing Center (SLFMTTC), Department of Agriculture and Farmers' Empowerment, Government of Odisha, Barmunda, Bhubaneswar and invariably quote the number of the Test Report in the advertisement. All the pamphlets or advertisements meant for public should indicate only performance values observed by the Testing Authority.
- b) State Level Farm Machinery Training and Testing Center (SLFMTTC), Department of Agriculture and Farmers' Empowerment, Government of Odisha, Barmunda, Bhubaneswar reserve the right to publish or to communicate to any person or body the results either wholly or in part together with such comments and additional information as they think desirable.
- c) In case of machines which are marketed and are not tested for the benefit of the farmers, the Institute on the direction of the Government, reserves the right to carryout Commercial test on any such machine sold in the country and to publish the results thereof.
- d) In case of damage to or breakdown of any particular component during the course of testing, the applicant may replace the part with a new one having the same specifications. Replacement of complete assemblies shall not be permitted. If major breakdown occurs, necessitating replacement of major assemblies, the applicant is allowed to withdraw the machine.
- e) In case the machine is withdrawn from test because of reasons stated above, the applicant shall have to submit another machine after incorporation of required changes or replacements. The test report of the first machine containing the results of test conducted and clearly stating the reasons

for non-completion of tests shall be released immediately after withdrawal of the machine from test. The test report of second machine shall contain a reference to the testing of the earlier machine. The applicants have to deposit required testing fees for the above purpose.

2.3 Additional Regulations Governing Confidential Tests

- a)** Results obtained will be the property of the applicant and will not be communicated to any person or body without the applicant's consent. The applicant shall neither publish the report nor any extract from it nor divulge test results to any other person or body without prior written approval of the Testing Authority. The report shall not be used for commercial purposes.
- b)** In case of confidential tests, adjustment, modification or alteration in the machine may be permitted at the discretion of the Testing Authority.

2.4 General Conditions

- a)** The applicant shall supply in English (and if available, also in Hindi/Odiya) three copies each of published literature, detailed specifications, operator and service (workshop) manuals and illustrated parts catalogue of the machine. Any other details required by the Testing Authority shall also be supplied. These shall be retained at the Institute.
- b)** The operation, maintenance and servicing of the machine shall be carried out according to the procedure laid down in the manufacturer's printed literature unless otherwise specified by the applicant prior to the commencement of the test. Where choice of adjustments or operating conditions is made by the applicant, the guide in making such choices will be the one suitable for general operations. In case of doubt, the opinion of the Testing Authority will be deemed as final.
- c)** It will be the responsibility of the applicant to ensure that the machine is in good condition. In case the machine requires running-in, the same will be carried out, in consultation with the Testing Authority before submission of machine for testing. Details of running-in should be supplied by the applicant at the time of submitting application.
- d)** Facilities to tune-up, adjust and initially set up and run-in of the machine before the actual tests commence will be allowed to the applicant. In case of commercial testing, no adjustments shall ordinarily be permitted during the actual test.
- e)** The representative of the applicant with proper letter of authority in writing will be permitted to witness the test at the discretion of the Testing Authority. The representatives may be allowed to collect necessary factual data about the performance of the machine on the clear understanding that name of the Testing Authority shall not be associated with any data so collected by the representative or published by the applicant. Permission to collect the data on performance of machine during the tests shall be granted at the discretion of the Testing Authority.
- f)** Neither the Testing Authority nor anybody engaged on his behalf for conducting tests will be held responsible for any accident, damage or loss whatsoever, to the machine/component/equipment which may occur while in custody, storage, transit and/or during the tests.
- g)** When special tests are required to be carried out, all expenditure be payable by the applicant.
- h)** The schedule of fees may be reviewed and altered if necessary with reference to cost of maintenance of equipment and apparatus used and labor and time spent on testing, with the approval of the Ministry (GOI).
- i)** The applicant shall also supply special tools, if any, required for servicing, adjustments, and major repairs of the machine along with list thereof.
- j)** In the case of machines which during tests are also required to be run on public roads, the applicant will arrange for necessary permission under the Motor Vehicles Act, if so required.

k) The testing of machine/components shall be commenced by the Testing Authority only after completion of all formalities by the applicant as indicated in these regulations. On completion of test and payment of testing charges in full, a copy of the draft test report shall be made available to the applicant for scrutiny and comments. In case the applicant fails to submit comments within the stipulated time of 15 days, the Testing Authority may release the final test report. In case of commercial test report, such of the applicant's comments which contribute technically to the contents of the test report will be included in the test report under a separate chapter referred to as Applicant's Comments.

l) One copy of the test report shall be supplied to the applicant free of cost. Additional copies shall be supplied on payment of the cost that maybe fixed by the Testing Authority from time to time.

m) The test report issued by the Testing Authority on a particular model or sample of Machine /Implement /Component, etc. applied only to that particular model/brand submitted for test.

n) The test reports issued by the testing Authority contain only the data obtained on the particular sample of a model/brand tested by the Testing Authority but these do not in any way signify the approval of the Government or the testing authority of the models/samples tested.

o) No interim test report shall be issued on a machine while under test.

p) State Level Farm Machinery Training and Testing Center (SLFMTTC), Department of Agriculture and Farmers' Empowerment, Government of Odisha, Barmunda, Bhubaneswar. Reserves the right to change these regulations at any time as may be found necessary without any notice to anybody and such changes will be binding on all concerned.

q) In case of disputes, decision of the Director, SLFMTTC, Bhubaneswar will be final and binding on applicant and cannot be questioned in any court of law.

r) All disputes to be dealt in Bhubaneswar jurisdiction only.

s) The test report is not for legal purposes.

2.5 Additional Regulations Governing the expression of Opinions

a) A fee equal to half of the amount of test fees fixed in respect of the tests carried out on the machine will be charged for each expression of the opinion issued. It is in the discretion of the Testing Authority to issue the expression of opinion or not. The Director/The Head of the Institute shall obtain the approval of the Government of India before issue of such expression of opinion.

b) The expression of opinion is confidential to the applicant. The applicant will not publish it without prior approval in writing obtained from the Testing Authority.

Place:

Date:

Signature (with seal of the firm): _____

Name of the Signatory: _____

Designation: _____

Address: _____

REQUEST LETTER FOR SAMPLE COLLECTION

(to be submitted only when the manufacturer is ready with the minimum number of machines as per Annexure-I, point 1a.)

To,

The Director, SLFMTTC
Baramunda, Bhubaneswar, Pin- 751003.
Email – slfmttc@gmail.com

Sub: Request for sample collection from our manufacturing site.

Ref:

Sir,

I/We,..... has/have deposited the required fee for testing and release of test report for the Machine..... In this connection we have Manufactured/Fabricated number of the said Implement/Machine in our stock yard and ready for selection of a Machine by random sampling.

Therefore we request you to kindly communicate us the tour program of the officers for random sampling, so that we will provide necessary logistic support like travel, stay etc. in time.

Yours faithfully

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